



- (i) Certificate of Incorporation with Corporate Affairs Commission (CAC);
  
- (ii) Evidence of Company's Current Tax Clearance Certificate for the last three (3) years (2016, 2017 & 2018);
  
- (iii) Evidence of Current Pension Clearance Certificate in compliance with the Amended PenCom Reform Act 2014 (expiring on 31 December, 2018);
  
- (iv) Evidence of compliance with the National Social Insurance Trust Fund (NSITF) (expiring on 31 December, 2018)
  
- (v) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by Bureau of Public Procurement (BPP):
  
- (vi) Evidence of current Industrial Training Fund (ITF) Compliance Certificate (expiring on 31 December, 2018);
  
- (vii) Verifiable evidence of financial capability by submission of Reference letter from a reputable Bank in Nigeria;
  
- (viii) Current sworn affidavit disclosing:-
  - (a) That the company is not in receivership, insolvent or bankrupt.
  
  - (b) That the company does not have any Director who has ever been convicted in any court in Nigeria or any other country for criminal offence in relation to fraud or financial impropriety

(c) Whether or not any officer of the relevant committees of the Federal University Dutsinma or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder.

(d) That all documents submitted for the bidding are true and correct in all particulars.

(ix) For Lot 3 all prospective bidders must be on the National Automotive Design and Development Council's approved list of locally manufactured vehicles and possess letter of Authorization/Dealership Agreement as evidence of Original Equipment Manufacturer (OEM)'s representative, and Submission of Catalogue for vehicle for Lot 3

(x) Company's Audited Accounts for the last three (3) years (2016, 2017, 2018)

Verifiable documentary evidence of at least three (3) completed similar jobs in the last five (5) years (2014 – 2018), including Letter of Awards, Valuation Certificates and Job Completion Certificates;

(xi) List of verifiable construction equipment. Please indicate whether they are owned, hired or leased with proof of ownership, purchase receipt or evidence of leasing/hiring.

(xii) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (All the eligibility requirement is compulsory for each JV partner)

(xiii) Detail company profile and organizational structure including CV of Technical personnel and copies of their academic/professional certificates.

(xiv) Provision of satisfactory Quality Assurance/Quality Control Manual;

(xv) All Technical and Financial bid documents MUST be accompanied with duly signed submission letters by the bidders on their detailed official letter head indicating among

others RC No. issued by CAC, contact address, telephone number (preferably GSM No.) and email address. The letter headed paper must bear the names and nationalities of the Directors of the company at the bottom of the of the page duly signed by the authorized officer of the firm.

#### **(4.0) COLLECTION AND SUBMISSION OF BID DOCUMENTS**

Interested and competent bidders are requested to collect bid documents from:

**Directorate of Procurement,  
Federal University Dutsin-Ma,  
P.M.B. 5001 Dutsin-Ma, Katsina State.**

upon presentation of evidence of payment of non- refundable tender fee of Ten Thousand Naira (N 10,000.00 ) only through the Federal Government approved Treasury Single Account on the REMITA platform in favor of:

Federal University Dutsin-Ma.

As Tender fee on REMITA ([www.remita.net](http://www.remita.net)) platform.

Through any Commercial Bank in Nigeria

#### **(5.0) SUBMISSION OF BID DOCUMENTS**

Prospective bidders shall enclose their Technical documents in a separate envelope (marked Technical) and the Financial Bid in another envelope (marked Financial) and the two separate envelopes shall be enclosed in one sealed outer envelope clearly marked "Invitation to Tender"- Lot No. (Indicate the Lot the bid is for) Submissions should be addressed to:

The Registrar,

Federal University Dutsinma,

P.M.B. 5001 Dutsinma,

Katsina State.

The completed and sealed bid documents should contain the bidder's name on the reverse side of the envelope and be deposited in Tender Box in the Office of the Registrar **between the hours 8am-4pm Monday-Friday not later than 12:00 noon on Monday 25 February, 2019.**

**(6.0) OPENING OF BIDS**

The submitted Technical bids shall be opened immediately **after the deadline for submission at 12:00 noon on Monday 25 February, 2019** in the University's Senate Chamber, Main Campus. The Tertiary Education Trust Fund (TETFund), Bureau of Public Procurement (BPP), Bidders/company representatives and interested members of the public including relevant professional bodies, Certified Civil Society and Non-Governmental Organizations are hereby invited to witness the public opening of the technical bids.

**(7.0) PLEASE NOTE THAT**

- (i) Certificates may be referred to the respective issuing authority for verification and authentication.
  
- (ii) Contractors are NOT permitted to bid for more than two (2) lots. Any bidder that violates this rule shall be disqualified.
  
- (iii) Technical and Financial bids enclosed in one and same single envelope that will expose the Technical and Financial bid at the same time of opening shall be disqualified.
  
- (iv) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of unsuccessful bidders will be returned un-opened;
  
- (v) Late submissions shall be returned un-opened;
  
- (vi) Submissions that do not meet up with the requirements specified above shall be rejected.
  
- (vii) The Evaluation shall be strictly based on the requirements specified above.

(viii) This advertisement is published for information purpose, and should not be construed as a commitment or obligation on the part of the University to award these contracts.

(ix) The Federal University Dutsin-Ma is not bound to consider any bid and reserves the right to reject all bids at any time or cancel the procurement proceeding in the public interest without incurring any liabilities in accordance to section 28 of the Public Procurement Act 2007.

(x) Due diligence exercise shall be conducted to verify all the claims made by bidders.

(xi) All submissions must be made only in English Language.

(xii) All documents to be submitted on item 3 Must be arranged sequentially as stated above of which failure to do so bidder may be penalized. The execution of these projects will depend on the release of funds by the appropriate funding Institution. Federal University Dutsinma will not be liable if there is any delay in the release of funds.

#### (8.0) Enquiries

All enquiries on this advertisement are to be directed to:

Director of Procurement,

Federal University Dutsinma,

P.M.B. 5001 Dutsinma,

Katsina State.

**[www.fudutsinma.edu.ng/procurement/advertisement](http://www.fudutsinma.edu.ng/procurement/advertisement)**

**SIGNED**

**ALIYU DALHAKANKIA**  
**REGISTRAR**